

AIIM Western Canada—Training

November, 3-5/2008

AIIM Western Canada—Conference

November, 6-7/2008

Agenda

Keynote – Seizing Opportunities and Making Success Happen

Canadian Government
 Case Study on FOIP & Requests/ECM
 ECM Implementation
 ECM Case Study
 Standards
 Energy Sector
 Well File Standards
 CAPP - information management solutions
 Canadian Compliance
 E-records and compliance
 Canadian SOX
 Retention & Citation Research

E-Mail Management (2 days)
 Evaluation of best product to manage e-mail
 Integration with ECM and organization's requirements
 SharePoint
 Compliance
 Health Sector
 Health Records & FOIP/HIA requests
 Privacy in the Health Sector
 IT and Compliance Canadian Sedona
 IFRS
 Managing the electronic records responsibly
 Litigation Preparedness with e-records

Endnote – Are you really ready?

And

The Great Debate – Panel Discussion: **What ECM Product is the "best" and how it works in an organization?**

Early Bird Registration Closes—October 1, 2008

Registration closes October 20th, 2008

To register or to contact one of the Board, please visit the website— www.aiimcalgary.org

Western Canada Chapter

Invites you to join us for our annual conference...Who should attend? All of you interested in the following topics:

- Compliance
- E-Mail Management
- Health Sector
- Energy Sector
- Government
- Legal
- Records and Information Management
- Finance
- IT, etc.

AIIM Courses In Canada

For the first time in Canada the Training of Nov. 3-5, 2008:

- Classes limited to 20 participants
- E-Mail Management - Nov. 3-4
- Business Process Management - Nov. 3-4
- PDF/A - Nov. 4-5

